

HOBOKEN CATHOLIC ACADEMY

555 7th Street

Hoboken, NJ 07030

Tel.: (201) 963-9535 Fax: (201) 963-1256

www.hobokencatholic.org

Pre-Kindergarten Program 2009-2010

Policies and Procedures

- **Program Hours:** Monday – Friday, 8:25 a.m. – 2:30 p.m.
Children should be toilet trained; no pull-ups.
Immunization up to date.
- **Uniform:** Children in the Pre-K program may wear their Gym uniform every day or they may wear the regular school uniform. The Pre-K classes must wear their gym uniforms on gym days. Uniforms should be purchased at Flynn & O’Hara at www.flynnohara.com, Lobel’s Uniform Outfitters located at 5819 Bergenline Ave. in West New York, NJ or Uniformity located at 3196 Kennedy Blvd. in Union City, NJ
- **Morning Arrival:** (Pre-K PARENTS PLEASE NOTE THE CHANGE IN MORNING ARRIVAL.)
Parents may bring their Pre-K child directly to the **GYM** between 8:15 a.m. and 8:25 am. At 8:25 a.m. teachers will escort the Pre-K children to their classrooms. We ask that all parents leave the **GYM** immediately after dropping off the child so that the teachers can gather the children to escort them to class. Children arriving after 8:25 a.m. must use the 7th Street entrance near the Office. These children will be escorted to their classroom by a member of the school staff. **IT IS IMPORTANT THAT THE CHILD ARRIVE AT THE GYM BY 8:25 a.m.** Late arrivals are disruptive to the class routine.
- **Snacks:** Please provide your child with a simple, healthy snack each day. No candy, soda or glass containers. No NUTS please.
- **Lunch:** Children may bring lunch from home or purchase school lunch. (\$4.00 per day) A monthly lunch calendar/order form is sent home prior to the beginning of each month. Indicate the days you want to purchase lunch and send the lunch calendar back to school with payment. All lunch must be paid for by the Friday prior to the day the lunch is being served.

The Pre-K classes will have lunch at 11:20-11:50 a.m. The children will be assisted by the Pre-K aides and other school staff during their lunch period. Weather permitting, the children will have a chance to go into the schoolyard for some fresh air after they eat lunch.

- **Rest Time:** Children will have a rest period in their classroom after lunch. All “nap time” mats must be purchased from school.

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- **Dismissal**: Children in the Pre-K program will be dismissed at 2:30 p.m. You may meet your child by the first door in the schoolyard.
- **Extended Day Program**: Morning Care 7:00-8:00 a.m. \$2.00 per day
After Care: Dismissal-6:00 p.m. \$4.00 per half hour or part of a half hour
- **Family Envelope**: Notices and letters from the School will be sent home in the Family Envelope every Wednesday. Please remove contents and return the envelope to school each Thursday.
The school website is: www.hobokencatholic.org

**PLEASE, PLEASE. PLEASE MAKE SURE ALL YOUR CHILD'S PERSONAL ITEMS ARE
LABELED WITH HIS/HER NAME.**